



## **Your Illinois Department of Employment Security invites you to attend our Jobseeker Workshops & Orientations during the month of December 2017.**

These Events are sponsored by IDES and the Workforce Innovation & Opportunity Act (WIOA), and most are located at **1300 S. 9<sup>th</sup> Street in Springfield** unless otherwise noted.

**Please note that the workNet Center will be closed on the following dates in December:**

◆ Monday, December 25, 2017

### **Workforce Center Orientation**

*Every Monday (Except State Holidays or unplanned closures)*

*9:00 a.m. - 10:30 a.m.*

You are invited to an orientation on the services offered at the Illinois WorkNet Center. Resources discussed will include WIOA services, free Educational and Employment opportunities, Workshops, Hiring Events, etc. Presenters include: LLCC, Illinois Department of Human Services, Lawrence Education Center, and IDES.

### **Back to Work: Job Search Learning Series Workshops**

**Workshop 1 – The Survival Guide to a Successful Job Search and Employability**

*Tuesday, December 12, 2017*

*9:00 a.m. – 11:00 a.m.*

Optimize your job search efforts, as well learning the most effective means of maintaining employment.

**Workshop 2 – Online Job Search and Online Applications and Registration & Job Search in [www.IllinoisJobLink.com](http://www.IllinoisJobLink.com)**

*Tuesday, December 19, 2017*

*9:00 a.m. – 11:00 a.m.*

Discover how to overcome the computer software that filters out resumes and applications, how to most effectively complete online applications, and how to best utilize [www.IllinoisJobLink.com](http://www.IllinoisJobLink.com) for your job search.

### **Employment Events**

**Expungement, Sealing, and Clemency Workshop**

*Friday, December 1, 2017*

*10:30 a.m. Sharp!*

The Sangamon County Circuit Clerk's Office will be present to share information on how to expunge or seal criminal records that are complicating your job search. Even if you do not qualify for the expungement or sealing of your records, IDES will discuss resources that can financially ensure employers to encourage them to hire you.

**Illinois Department of Revenue Recruitment**

*Friday, December 8, 2017*

*10 a.m. Sharp!*

Attend and learn about the current job openings at IDOR, and the most effective application and interview methods.

**Employment with the State of Illinois Workshop**

*Friday, December 22, 2017*

*10 a.m. Sharp!*

If you find the application process for Central Management Services (CMS) unclear, please come to this informational session for information on: the CMS-100, Testing, TraEx, "A" vs. "B" Titles, Veteran's Preference, Career Counseling, and the interview.

### **Make Sure Your Resume is COMPLETE and ACTIVE on [Illinoisjoblink.com](http://Illinoisjoblink.com)**

Illinois businesses are hiring and looking for workers on [Illinoisjoblink.com](http://Illinoisjoblink.com). The state's hiring board features more than 100,000 help-wanted ads. Job seekers can build multiple resumes to emphasize different skills and experiences. Business owners can use keyword matching technology to search resumes and find the best candidate. [Illinoisjoblink.com](http://Illinoisjoblink.com) is free for workers and employers. It compares favorably to private efforts that cost hundreds of dollars.

IDES is an equal opportunity employer and complies with all state and federal nondiscrimination laws in the administration of its programs. Auxiliary aids and services are available upon request to individuals with disabilities. **Contact the IDES Equal Opportunity Office (312) 793-9290 or TTY (888) 340-1007 for any questions related to auxiliary aids and services for individuals with disabilities.**



Find a Job/Find an Employee